



WORKING TOGETHER



to support the Third Sector

MORE NEWS THAN SNOOZE

Or

HOW TO IMPROVE YOUR NEWSLETTER WORKSHOP!

Thursday 10 June 10.15am to 12.30pm
Rossmore Library, Herbert Avenue, Poole

Who's it aimed at?

Anyone in the Third Sector who has to produce a newsletter for their organisation, or who may be thinking of starting one.

What will the workshop cover?

The workshop will cover everything from why you are producing one through to incorporating new ideas and reader's surveys.

Who's running it?

Monique Munroe, Poole Council for Voluntary Service Newsletter Editor

How much will it cost?

£5 (includes tea/coffee)

What should I bring?

A copy of the newsletter you already produce (if applicable) + paper and pens.

Finally, what have others said about the workshop?

"I've got more ideas to make the newsletter interesting and appealing."

"I feel a lot more confident that I'll be able to produce a better newsletter."

"I feel enthusiastic about taking the project back to our volunteer to produce a newsletter."

OK, so I'd like to come, what's next?

Complete the enclosed booking form and get it off to us by Friday 4 June.

Booking form
MORE NEWS THAN
SNOOZE!
10 June 2010



PLEASE PRINT

Your organisation name	
Attendee(s) names (max 2 per organisation.)	
E-mail address	
Telephone number	
Access requirements (there is limited disabled parking at the Library)	

Parking: there is limited parking at the library, but more is available at the Leisure Centre behind the Library.

Please return the booking form to: Monique Munroe (Newsletter Workshop), Poole CVS, 54 Lagland Street, Poole, BH15 1QG with your cheque for £5 per person made payable to "Poole CVS". Places are limited, so please book early. Please note that your place will not be reserved until payment has been received.

Any queries about the course, contact Monique on 0776 6581134 or email 1stwrites@writes1st.plus.com

Cancellation policy:

Up to 14 days before the event - full refund. Please e-mail the above address to request this.

After 14 days before the event - no refund but you may send someone else in your place.